

**Mt. Holly Springs Borough Council**  
**Meeting Minutes-October 14,2024**

**Call to Order** – Mrs. Boyles called the meeting of the Borough Council to order at 7:00 p.m. and led the **Pledge of Allegiance**.

**Attendance**– The following members of the Borough Council were present; Sherry Boyles, Gay Bowman, Lois Stoner, Gus Ginter, Andrew Tate, Cathy Neff. Also, present Deborah Halpin-Brophy, Mayor, Thomas Day, Police Chief/ Borough Manager; and Karen Johnson, Interim Secretary/ Treasurer. Cindy Goshorn was absent.

**Approval of Payment of Bills:** Reports for payment of bills were passed and reviewed, Ms. Bowman made a motion to approve payment of bills for September 9 to October 14 in the amount of \$324,340.38. Motion was seconded by Mrs. Stoner, with a unanimous vote to approve.

**Financial Reports:** Financial reports along with General Fund and Statement of Account Balances (total \$636,118.49), were passed for review.

**Approval of Minutes** –The minutes of the Borough Council meeting from September 9, 2024 were reviewed. Mr. Ginter made a motion to approved the minutes as presented, with a second by Ms. Bowman. The vote to approve the motion passed unanimously.

**Public Comments-**

Name: Cynthia Thompson  
Address: Amelia Given Library  
114 N Baltimore Ave.

Ms. Thompson provided council members with Amelia Given Library a 2024 Fact Sheet, and wanted the opportunity to say Thank you to the Borough for their continued support. She also highlighted library services which are available for everyone. Ms. Thompson talked about the library events in 2024, including the 10-week Summer Reading Program, Community Night, and Project Share food distribution on Fridays.

Name: Ron Baer  
Address: 310 Tichy Drive

Mr. Baer addressed council with question about the water restoration project's timeline' completion.

Borough Manager Day stated, the water lines on Tichy and Sycamore, materials (for the project) are being staged now, and the project should be completed by January 3, 2025.

No other Public Comments

**Business Before Council:**

Liquid Fuels 2025 Allocation-the estimated amount of \$58,700.30 from the State's Motor License Fund. Only used to fix roads and with PennDOT specs.

Yellow Breeches Updated Letter- Council members reviewed the updated letter requesting additional funding for 2025. Council was in agreement to allocate what is available through the EMS tax account. No action was taken.

No Burn Ordinance: Council was given copies of Ordinance 2009-04 which is no longer active. Council discussed enacting a No Burn Ban, with exceptions to fire pits, and chimineas (recreation only) being allowed. No reason to have burning permitted since the Borough has leaf pickup and brush pickup, and since we are a small tight community, this would alleviate unwanted smoke from burning. Council gave approval for Borough Manager to rework the ordinance, adopting new no ban policy, and submit back to council for approval.

Golf Cart- Borough Manager Day presented information for the purchase of a BobCat Utility vehicle. Authority has agreed to pay half (\$13,500) of the cost along with the Borough paying other half (\$13,500). Mr. Ginter made a motion to approve the purchase with a second by Mrs. Stoner. The vote to approve passed unanimously.

Committee Meetings: Mrs. Boyles discussed future committee meetings, and whether they were necessary since committee's give updates at regular council meetings. After discussion, Mrs. Stoner made a motion effective October 2024, to eliminate future committee meetings (last Thursday of each month), but also have availability for emergency meetings should something arise, that could not wait until a regular council meeting. Mrs. Neff made a second on the motion and the vote to approve passed unanimously.

Minutes from Committee Meeting, September 26, 2024 were reviewed. On a motion by Mr. Ginter to approve the minutes as submitted, was seconded by Mrs. Stoner. The vote to approve passed unanimously.

Principal Investment—statement for review showing Pension information for uniform and non-uniform employees.

Audit Proposal for 2024, 2025, and 2026- Proposal from Hamilton & Musser (current auditing firm for past three years) showing fee schedule. Council is happy with Hamilton & Musser and agreed to continue with their services.

### **Mayor's Report**

Mayor Deborah Halpin-Brophy gave the police department statistical report for September 9, 2024 to October 14, 2024. Traffic citations-37, Parking tickets-28, and Criminal complaints 3 (Harassment, Agg. Assault + Resisting Arrest, Theft of Services+ Access Device Fraud)

### **Council Members Reports**

Planning Commission- Mr. Ginter said they are working on comprehensive plan  
Park and Rec—Mrs. Stoner reviewed Halloween Parade special meeting on October 8, 2024. General information getting everything ready, will have a regular Park & Rec meeting tomorrow (Oct 15, 2024). Need to revise the rules and regulations for the parade, that only

licensed and insured individuals will be able to operate a motorized vehicle in the parade. Mrs. Neff asked how we would determine if they have a valid license. Council discussed having license and insurance information line attached to the registration form. Responsibility would be to the one signing the registration form.

### **Borough Manager's Report**

2025 Budget Draft - Proposed budget draft copies were passed for review. Authority would have no increases to water or sewer for 2025. Council reviewed and discussed Borough Budget Draft with no tax increases for residents for 2025. The only increase to residents will be a trash increase of \$5.00 per quarter. (\$6.90 per week x 13 weeks in a quarter=\$90.00). Ms. Bowman made a motion to approve advertising the viewing of the budget draft for 30 days, in the Sentinel, website, and Facebook. Vote to approve the budget would be after the 30-day viewing time. Mr. Ginter seconded the motion and the vote to approve passed unanimously.

Investment --Borough Manager Day gave an update on the current amount of investment account, balance of 214,026.19 as of September 30, 2024.

Salt Shed- Borough Manager Day asked for council approval to build a salt shed on the Shetter Property. Currently the salt is being stored in the Boro Maintenance Building and takes up a lot of room, making things extremely tight. Eddie currently mixes the salt with cinders and then puts in the bins. Public Works would be responsible to build the shed, at a cost of approximately \$30,000 for supplies and lighting, and hopes to have completed before the first snowfall. Mr. Ginter made a motion to approve the \$30,000 needed, but not to exceed the approved amount. Mrs. Stoner seconded the motion and the vote to approve passed unanimously.

Ridge Road—On October 28, 2024 at 10:00 am, there will be a check presentation and photo-op at the base of Ridge Road. Rep. Thomas Kutz, Senator Rothman, County Commissioners, and DCNR are planning to attend. All are welcome to attend.

Mrs. Stoner asked about the trees. Borough Manager Day will contact someone from Penn State and ask about the Japanese Lilac Maples which are dying along the street. Ms. Bowman volunteered to research and inquire about what we can do to prevent them dying.

No Other Business Before Council

**Adjournment**- Ms. Bowman made a motion to adjourn at 7:58 pm. Mrs. Neff seconded and the vote was approved

Respectfully Submitted,

Karen Johnson  
Interim Secretary/Treasurer